

## **REPORT TO COUNCIL**

**REPORT OF:** **Duncan Kerr**

**REPORT NO.:** **CEX369**

**DATE:** **1st March 2007**

<b>TITLE:</b>	<b>Appointment of Returning Officer and Electoral Registration Officer</b>	
<b>COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:</b>	<b>N/A</b>	
<b>CORPORATE PRIORITY:</b>	<b>N/A</b>	
<b>CRIME AND DISORDER IMPLICATIONS:</b>	<b>N/A</b>	
<b>FREEDOM OF INFORMATION ACT IMPLICATIONS:</b>	<b>N/A</b>	
<b>INITIAL EQUALITY IMPACT ASSESSMENT</b>	<b>Carried out and appended to report?</b> <b>N/A</b>	<b>Full impact assessment required?</b> <b>N/A</b>
<b>BACKGROUND PAPERS:</b>	<b>None</b>	

### Recommendation

1. That Duncan Kerr, the Chief Executive, is appointed as the Electoral Registration Officer in fulfilment of the requirement of Section 8 of the Representation of the People Act 1983 and the Returning Officer under the requirements of Section 41 of the Local Government Act 1972.

### Background

2. The Council is required, under the Representation of the People Act 1983, Section 8, to appoint an Electoral Registration Officer who fulfils the role of Acting Returning Officer in a Parliamentary Election and, under the Local Government Act 1972 (Section 41), a Returning Officer who fulfils the same role in respect of local elections.
3. As part of a Governance review following the introduction of the Electoral Administration Act 2006, it would be prudent for the Council to reconfirm these appointments.

Comments of the Monitoring Officer

4. It is necessary that these appointments are made by Council in accordance with the relevant legislation. It is not necessary for both these roles to be carried out by one person.

Duncan Kerr  
Chief Executive